

Message

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**From:** Hall, Antionette [hall.antoINETte@epa.gov]  
**Sent:** 11/12/2019 6:32:07 PM  
**To:** Moss, Suzanne [suzanne.moss@Illinois.gov]  
**CC:** Rittenhouse, Susan [Rittenhouse.Susan@epa.gov]; Owens, Doug [Doug.Owens@Illinois.gov]; Niess, Claudia [niess.claudia@epa.gov]  
**Subject:** RE: Multipurpose Grant- USEPA -additional documentation  
**Attachments:** USEPAMultipurposenarrative-11-8-19.docx

Hi Suzanne,

Per Claudia Niess, the Enforcement Technical Contact, please use the following to link the activities to EPA's goals:

The laptop purchases should relate to Goal 3, objective 3.5 (Improve Efficiency & Effectiveness):

These activities are linked with the USEPA's Strategic Goal 3 – Greater Certainty, Compliance, and Effectiveness, objective 3.5 - Improve Efficiency & Effectiveness;

and the laboratory equipment upgrade should relate to Goal 3, objective 3.1 (Compliance with the Law):

These activities are linked with the USEPA's Strategic Goal 3 – Greater Certainty, Compliance, and Effectiveness, objective 3.1 – Compliance with the Law.

Thanks...please let me know if you have further questions.

=====

Antionette Hall, Project Officer  
Land, Chemicals & Redevelopment Division  
Redevelopment & Program Services Branch  
Internal Services Section  
U.S. Environmental Protection Agency  
77 W. Jackson Boulevard  
Mailcode: LP-17J  
Chicago, IL 60604  
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**From:** Moss, Suzanne <Suzanne.Moss@Illinois.gov>  
**Sent:** Friday, November 08, 2019 1:50 PM  
**To:** Hall, Antionette <hall.antoINETte@epa.gov>  
**Cc:** Rittenhouse, Susan <Rittenhouse.Susan@epa.gov>; Owens, Doug <Doug.Owens@Illinois.gov>  
**Subject:** RE: Multipurpose Grant- USEPA -additional documentation  
**Importance:** High

Antionette... is this what you have in mind for the first part of the various items you listed below?(see Page 5 additions in Red)

I'm working on specific listing of equipment will want to purchase with model numbers, specific individual prices, etc... but wanted to make sure I was on the right track.

Please advise... thanks!

## **Suzanne Moss-Support Services Manager**

**Illinois Department of Agriculture/Bureau of Environmental Programs**

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**From:** Hall, Antionette <[hall.antonette@epa.gov](mailto:hall.antonette@epa.gov)>

**Sent:** Wednesday, November 06, 2019 5:04 PM

**To:** Moss, Suzanne <[Suzanne.Moss@Illinois.gov](mailto:Suzanne.Moss@Illinois.gov)>

**Subject:** [External] RE: Multipurpose Grant- USEPA -additional documentation

Hi Suzanne,

This is a reminder of the email I sent last Wednesday. Can you provide me with an update by this Friday?

Also, I will need a detailed list of the supply purchases.

Thanks and feel free to call me if you have any questions.

=====

Antionette Hall, Project Officer

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**From:** Hall, Antionette  
**Sent:** Wednesday, October 30, 2019 5:02 PM  
**To:** Moss, Suzanne <[Suzanne.Moss@Illinois.gov](mailto:Suzanne.Moss@Illinois.gov)>  
**Subject:** RE: Multipurpose Grant- USEPA -additional documentation

Hi Suzanne,

I know you have revised the workplan based on some of our technical contacts (TCs) requests (TCs are both Susan and Claudia), and I want to thank you. **I do need to ask for the following to be considered within your workplan as well:**

1)Clearly defined outputs/outcomes linked to EPA's strategic goals and objectives; 2)Ensure that deliverables and milestones are listed within the project period; 3)Ensure that there is a project timeline of activities scheduled; and finally if you are requesting Preaward costs, please note that in your workplan as well.

If you need any examples of this, please feel free to let me know and I will do my best to accommodate you.

Thank you

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**From:** Moss, Suzanne <[Suzanne.Moss@Illinois.gov](mailto:Suzanne.Moss@Illinois.gov)>  
**Sent:** Tuesday, October 29, 2019 10:50 AM  
**To:** Niess, Claudia <[niess.claudia@epa.gov](mailto:niess.claudia@epa.gov)>  
**Cc:** Owens, Doug <[Doug.Owens@Illinois.gov](mailto:Doug.Owens@Illinois.gov)>; Beaver, Brad <[brad.beaver@illinois.gov](mailto:brad.beaver@illinois.gov)>; Rittenhouse, Susan <[Rittenhouse.Susan@epa.gov](mailto:Rittenhouse.Susan@epa.gov)>; Hall, Antionette <[hall.antoinette@epa.gov](mailto:hall.antoinette@epa.gov)>; Noyes, Kari <[Kari.Noyes@illinois.gov](mailto:Kari.Noyes@illinois.gov)>  
**Subject:** RE: Multipurpose Grant- USEPA -additional documentation

Claudia,

Please find additional information per your request below for the Multi-purpose grant.  
Let me know if you have any questions, or need additional information.

Please let me know if this meets your requirement for the grant. We are anxious to begin making purchases that will be covered by this grant and want to make sure we have everything in order before doing so.

Thanks so much! Looking forward to seeing you later this week!

## Suzanne Moss-Support Services Manager

Illinois Department of Agriculture/Bureau of Environmental Programs

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**From:** Niess, Claudia <[niess.claudia@epa.gov](mailto:niess.claudia@epa.gov)>

**Sent:** Monday, October 21, 2019 1:50 PM

**To:** Moss, Suzanne <[Suzanne.Moss@Illinois.gov](mailto:Suzanne.Moss@Illinois.gov)>

**Subject:** [External] FW: Multipurpose Grant- USEPA - Draft forms

Hi Suzanne:

I'm following up on the draft multi-purpose grant submission from IDA. The Enforcement and Compliance Assurance Division is looking for some additional information regarding the purchases identified in the draft submission. Specifically, we are looking to understand how the proposed equipment will support the eligible enforcement activities to be conducted under the grant.

Your submission identified the proposed purchase of laptops for field personnel, "in-office" computers and monitors, and laboratory equipment. Please provide further details on how this equipment will support the eligible enforcement activities to be conducted under this grant. The eligible activities of the multipurpose grant include: "planning, development, implementation, research, investigations, experiments, monitoring, assessment, training, surveys, inspections, compliance assistance, enforcement, process improvement, education and outreach, technical support, and maintenance associated with the environmental programs." If you have any other details or information to support this proposal (such as: does the laptop purchase include any needed software, and if so, what is that software; who will be using the "in-office" computers and for what purpose; what specific laboratory equipment will be purchased/upgraded, etc.) please include this as well. If any of the proposed equipment will be used to support program activities, please let us know.

Please let me know if you have any questions or if I can provide any clarification.

Thanks!

Claudia Niess

Enforcement Officer

Pesticides & Toxics Compliance Section

U.S. Environmental Protection Agency, Region 5

P: (312) 886-7598

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**From:** Rittenhouse, Susan <[Rittenhouse.Susan@epa.gov](mailto:Rittenhouse.Susan@epa.gov)>  
**Sent:** Wednesday, October 16, 2019 3:07 PM  
**To:** Niess, Claudia <[niess.claudia@epa.gov](mailto:niess.claudia@epa.gov)>  
**Subject:** Fw: Multipurpose Grant- USEPA - Draft forms

The multimedia grant that IDA is asking for.

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**From:** Moss, Suzanne <[Suzanne.Moss@Illinois.gov](mailto:Suzanne.Moss@Illinois.gov)>  
**Sent:** Tuesday, October 15, 2019 3:35 PM  
**To:** Hall, Antionette <[hall.antoINETte@epa.gov](mailto:hall.antoINETte@epa.gov)>  
**Cc:** Rittenhouse, Susan <[Rittenhouse.Susan@epa.gov](mailto:Rittenhouse.Susan@epa.gov)>; Owens, Doug <[Doug.Owens@Illinois.gov](mailto:Doug.Owens@Illinois.gov)>  
**Subject:** RE: Multipurpose Grant- USEPA - Draft forms

Let me know if you see any issues with either of these... otherwise I'll drop them into grants.gov and our indirect rate sheet shortly... thanks so much!

## **Suzanne Moss-Support Services Manager**

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**From:** Hall, Antionette <[hall.antoINETte@epa.gov](mailto:hall.antoINETte@epa.gov)>  
**Sent:** Tuesday, October 15, 2019 12:10 PM  
**To:** Moss, Suzanne <[Suzanne.Moss@Illinois.gov](mailto:Suzanne.Moss@Illinois.gov)>  
**Subject:** [External] RE: Multipurpose Grant- USEPA - Draft forms

Hi Suzanne,

I just wanted to follow up with this email in case my voice mail was not clear. All grant submissions must have a workplan that describes the grant proposal of the respective

activities, which should include an introduction; a project narrative; environmental measures; budget detail; and tracking plan/timeline and milestones for each task.

The budget narrative should be a detailed breakdown of the planned purchases for this grant.

Thanks...please let me know if you need anything further.

=====  
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**From:** Moss, Suzanne <[Suzanne.Moss@Illinois.gov](mailto:Suzanne.Moss@Illinois.gov)>  
**Sent:** Tuesday, October 15, 2019 8:38 AM  
**To:** Hall, Antionette <[hall.antoINETte@epa.gov](mailto:hall.antoINETte@epa.gov)>  
**Subject:** RE: Multipurpose Grant- USEPA - Draft forms  
**Importance:** High

Thanks for the response back. I didn't see a Workplan or Budget Narrative in the Granst.gov required forms so didn't supply that. Sorry.

Would I be able to talk with you about this this morning to get an idea on what both of those might include?

## Suzanne Moss-Support Services Manager

Illinois Department of Agriculture/Bureau of Environmental Programs

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**From:** Hall, Antionette <[hall.antoINETte@epa.gov](mailto:hall.antoINETte@epa.gov)>  
**Sent:** Friday, October 11, 2019 3:04 PM  
**To:** Moss, Suzanne <[Suzanne.Moss@Illinois.gov](mailto:Suzanne.Moss@Illinois.gov)>  
**Subject:** [External] RE: Multipurpose Grant- USEPA - Draft forms

Hi Suzanne,

Thanks for submitting your forms to me...at a quick glance I noticed that the following was not attached:

Workplan  
Indirect cost rate agreement  
Budget narrative, which includes the detail breakdown of equipment to be purchased

Let me know if you have any questions or concerns.

Thank you and have a good weekend.

=====  
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**From:** Moss, Suzanne <[Suzanne.Moss@Illinois.gov](mailto:Suzanne.Moss@Illinois.gov)>  
**Sent:** Thursday, October 10, 2019 3:11 PM  
**To:** Hall, Antionette <[hall.antoINETte@epa.gov](mailto:hall.antoINETte@epa.gov)>  
**Subject:** Multipurpose Grant- USEPA - Draft forms  
**Importance:** High

Great to talk to you on the phone! Thanks for allowing me to run these submission forms past you.

Please advise if any changes need to be made. Thanks!

## **Suzanne Moss-Support Services Manager**

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